

SCHOOL TOUR TICKET POLICIES

PLEASE MAKE SURE THAT YOU HAVE READ THROUGH ALL OF THEM COMPLETELY.

- Reservations are required for all tour performances. Reservation requests are being accepted now for the 2005-2006 season. Submit your order online or call the booking office at 713-524-7998.
- Each tour performance has an audience limit of 350 including teachers. If you are going to have more than 350 people in attendance you will need to arrange an additional performance. MSYT performances are not suitable for children under 3.
- Tour performances are not public performances. All tickets (including parents) must be arranged through the school. Individual tickets are not available for school performances. Please do not ask parents to call the theater.
- There are no individual tickets for our tour shows. Each show is booked as a group through the school.
- Submission of the group order form is NOT a guarantee of your order. A contract will be faxed to your school for your review and signature. Signed contracts should be returned to the booking office immediately to confirm your reservation. Reservations are not secure unless a signed contract is on file with the booking office. Contracts will be faxed to schools in the order of the productions.
- **Payment is due three weeks before your performance.** Payments can be made in one or two installments – one payment (half of the balance) due 3 weeks before the performance and the other payment (the remaining balance) due on the day of the performance OR one payment (the full amount) due 3 weeks before the performance. Payment can be made in the form of check only. Payment should be mailed with plenty of time to reach the three week deadline. There are no refunds after payment is received.
- If payment is going to be received after the three week due date, a credit card number will be required to hold the reservation. The credit card will not be charged if payment is received one week before the performance. After that date, the credit card will be charged for the full payment.